MEMORANDUM

To: Department Chairs
From: Costas Tsatsoulis, Vice Provost of Graduate Education
Date: October 28, 2021
Subject: Workshop and Required SPEAK Test for Spring 2022 GTAs

Please see the following information regarding Spring 2022 GTAs:

The GTA workshop will be held January 7, 2022.

All graduate students scheduled to hold GTA appointments, including GAANN Scholars, must successfully complete the workshop before teaching in order to meet the standards established by the campus and Board of Curators in compliance with Missouri Revised Statutes, Chapter 170.012.

Native English speakers can attend the workshop in Spring 2022 and teach in Spring 2022.

Non-native speakers of English must pass the SPEAK test in December 2021 and attend the GTA Workshop in Spring 2022. They may not teach in their first semester at S&T, per Section 170.012.1 of the Missouri Revised Statutes. The SPEAK test must be passed by December 17, 2021.

Please adhere to the following process:

- The Department Chair or designee must send the names of all prospective GTAs by email to Sharon Matson before November 12, 2021 to reserve space.
- Thu Tran or Sharon Matson will send the GTA’s the link to the online application as well as information about the SPEAK.
- Applications by GTAs must be submitted by December 1, 2021.

Please contact Thu Tran, tranthu@mst.edu (573) 341-6351 or Sharon Matson, matsons@mst.edu (573) 341-6494 with questions or concerns.